

Performance Bond Release Checklist Stark County RPC - Subdivision Engineer

Project

Name: _____ **Twp:** _____

Performance Bond Date: _____ **Request Date:** _____

_____ **General** _____ **Sidewalk**

- ☐ Request in writing from Developer to Stark County RPC Subdivision Engineer
- ☐ Construction punch list complete
- ☐ Taxes Paid to date on R/W parcel
- ☐ As-built drawings submitted to Subdivision Engineer, .pdf and Cad files
- ☐ Letter requested from Sanitary Engineering (General Perf. Bond only)
- ☐ Certification letter from Surveyor (General Perf. Bond only)
- ☐ Maintenance Bond submitted (5% of original construction cost estimate – S.E. to provide amount)
- ☐ Bond processing fee, \$50 payable to Stark County Regional Planning Commission (RPC)
- ☐ Inspection fees paid to date

For Subdivision Engineer Use:

- ☐ Letter signed by Township Superintendent
- ☐ Maintenance bond reviewed by Prosecutor with approval letter
- ☐ Resolution written
- ☐ Submit to Commissioners